

# Review of Parts of a Letter

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## Learning About Letters

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Answer the questions about the parts of a letter.

1. What is the first thing we write on a letter? Circle the correct answer.

Greeting

Date

Signature

2. The body of the letter is where we write our message.

True

False

3. Draw a line from each part of the letter to its description.

Greeting

Shows we care

Closing

Our name at the bottom

Signature

Starts with 'Dear'

4. We start a letter with a \_\_\_\_.

5. How do we show who wrote the letter? Circle the correct answer.

By writing the date

By writing our name

By writing the greeting

6. The closing of a letter can be 'Love' or 'Your friend'.

True

False

7. The date tells us when we \_\_\_\_ the letter.

8. What part of the letter shows we care? Circle the correct answer.

Body

Greeting

Closing

9. Match the part of the letter to its order.

Greeting

1st

Body

3rd

Closing

4th

10. The date goes at the bottom of the letter.

True

False

### Answer Key

1. Date 2. True 3. 2 4. greeting 5. By writing our name 6. True 7. wrote 8. Closing 9. 0 10. False