

Envelope Addressing Review

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Understanding Letter Writing

Name: _____

Date: _____

Answer the following questions based on the lesson about addressing envelopes.

1. Where do you write the sender's address on an envelope?

- A. Top left corner
- B. Center of the envelope
- C. Bottom right corner

2. The recipient's address should be written in the ____ of the envelope.

3. What happens if an address is written incorrectly?

4. Match the part of the address to where it goes on the envelope.

Sender's address

Top left corner

Recipient's address

Center of the envelope

5. What should you use when writing addresses?

- A. First names only
- B. Full names and complete addresses
- C. Nicknames

6. To make your writing easy to read, you should write ____ and clearly.

7. How can you make your writing easy to read?

8. The sender's address goes in the center of the envelope.

- True False

9. According to Proverbs 22:29, what happens to a skilled person?

- A. They serve before kings
- B. They serve before common people
- C. They become famous

10. Colossians 3:23 teaches us to work ____ as for the Lord.

Answer Key

1. Top left corner 2. center 3. The letter may not reach the right person or place. 4. Top left corner 5. Center of the envelope 6. neatly 7. By using clean letters and proper spacing between words. 8. false 9. They serve before kings 10. heartily