

# Polishing Informative Writing

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## Review of Key Concepts

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Answer the following questions based on the lesson content about informative writing and presentation skills.

1. What should you do to help your classmates during their presentations?

- A. Ignore them
- B. Support them
- C. Make fun of them

2. Proverbs 15:2 teaches us that the tongue of the wise spreads \_\_\_\_.

3. Why is it important to share knowledge clearly?

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4. Match the presentation guideline to its description.

Speak slowly

Helps you stay organized

Use note cards

Keeps your audience focused

Make eye contact

Makes your voice clear

5. What is one way to feel less nervous about presenting?

- A. Practice beforehand
- B. Ignore your audience
- C. Speak without preparation

6. When presenting, you should use a clear \_\_\_\_ so everyone can hear you well.

7. What was a challenge you faced when presenting?

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8. How many key facts should you share during your presentation?

- A. 1-2
- B. 3-5
- C. 6-7

9. Using enthusiasm while presenting makes your audience feel \_\_\_\_.

10. What did you learn from your classmates' presentations?

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### Answer Key

1. Support them 2. knowledge 3. It helps others understand and learn. Clear communication makes information easier to remember. 4. Speak slowly helps your audience focused, Use note cards helps you stay organized, Make eye contact keeps your voice clear. 5. Practice beforehand 6. voice 7. I felt nervous about speaking in front of the class. It was hard to remember everything I wanted to say. 8. 3-5 9. interested 10. I learned new facts about different topics. It was interesting to see how everyone presented their information.

